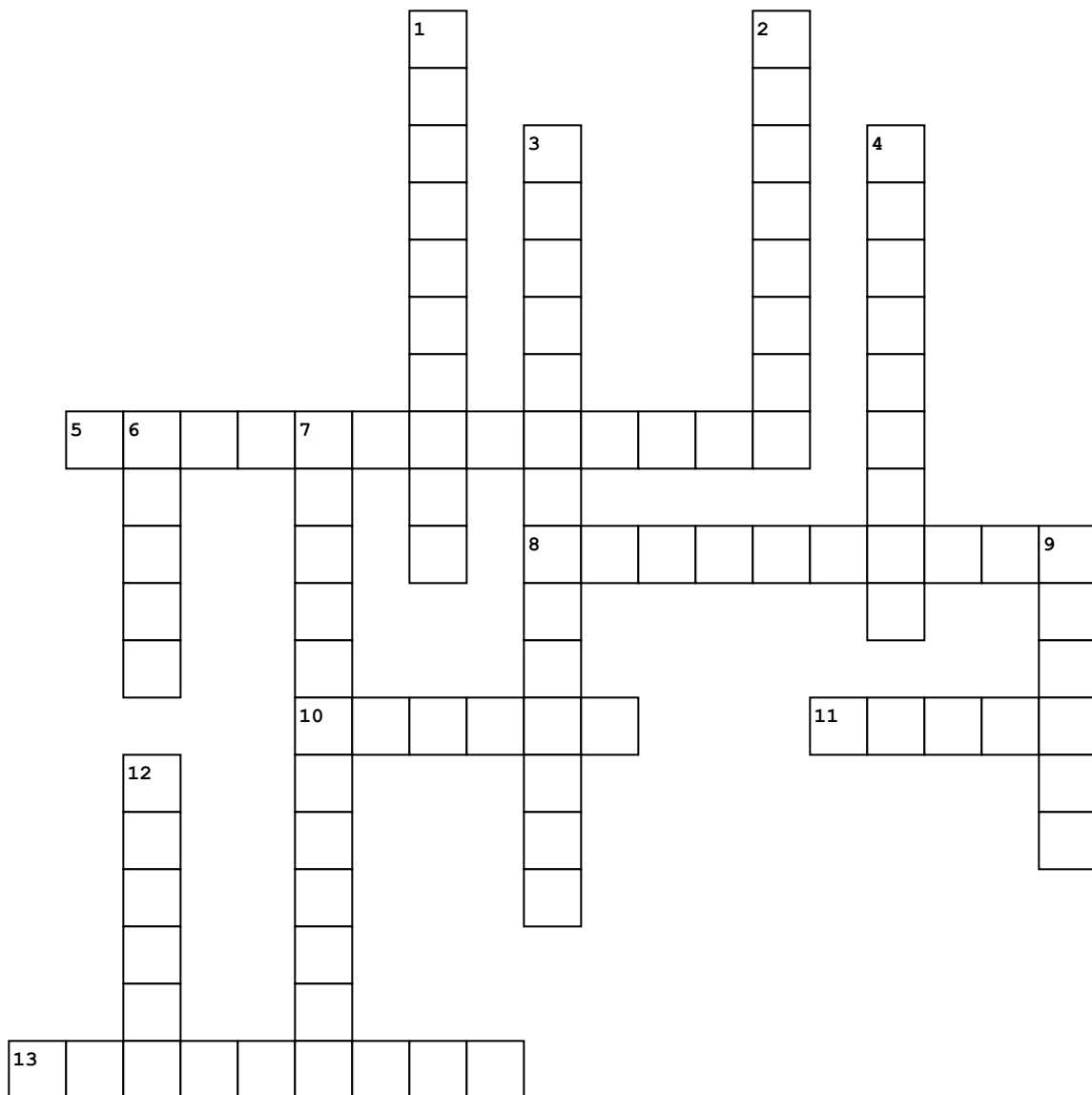


# Henri Fayol's 14 Administrative Principles



## Across

5. of individual interests While at work, only work issues should be considered important
8. Work with zeal and energy
10. Managers should be kind and fair
11. There is a place for everything, and all things should be in their place,
13. Tenure Unnecessary turnover should be avoided; there should be lifetime employment for good workers

## Down

1. Behaviour needs to be grounded in obedience and derived from respect. There will be no slacking or bending of rules
2. of Labour Specialization of work resulting in continuous improvement in skills and methods
3. While recognizing the difficulties in large organizations, decisions are primarily made from the top
4. Managers and workers need to understand that managers have the right to give orders
6. of direction Leader generates a plan, then all play their part in the execution of that plan.

7. All should receive fair payment for their work; employees are valuable, not simply an expense
9. de corps Work to build unity and cohesion among personnel
12. Chain Organizations must have clear, formal chains of command running from the top to the bottom of the organization.